

ORDER FOR SUPPLIES AND SERVICES				IMPORTANT: See instructions in GSAR 553.370-300-1 for distribution		PAGE 1 OF 1 PAGE(S)	
1. DATE OF ORDER 01/17/2014		2. ORDER NUMBER GSQ0314DS0013		3. CONTRACT NUMBER GS00Q09BGD0055		4. ACT NUMBER A2668825R	
<b>FOR GOVERNMENT USE ONLY</b>	5. ACCOUNTING CLASSIFICATION				6. FINANCE DIVISION		
	FUND 299X	ORG CODE A03VR110	B/A CODE F1	O/C CODE 25	AC	SS	VENDOR NAME
	FUNC CODE C01	C/E CODE H08	PROJ./PROS. NO.	CC-A	MDL	FI	G/L DEBT
	W/ITEM	CC-B	PRT./CRFT	AI	LC	DISCOUNT	
7. TO: CONTRACTOR (Name, address and zip code) John Carr SRA INTERNATIONAL INC. 4300 FAIR LAKES CT FAIRFAX, VA 22033-4232 United States (b) (6)				8. TYPE OF ORDER B. DELIVERY		REFERENCE YOUR	
				Please furnish the following on the terms specified on both sides of the order and the attached sheets, if any, including delivery as indicated.			
				This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above numbered contract.			
				C. MODIFICATION NO. 000 TYPE OF MODIFICATION:		AUTHORITY FOR ISSUING	
9A. EMPLOYER'S IDENTIFICATION NUMBER 541013 06		9B. CHECK, IF APPROP WITHHOLD 20%		Except as provided herein, all terms and conditions of the original order, as heretofore modified, remain unchanged.			
10A. CLASSIFICATION B. Other than Small Business				10B. TYPE OF BUSINESS ORGANIZATION C. Corporation			
11. ISSUING OFFICE (Address, zip code, and telephone no.) GSA Region 3 Eileen Flanigan 20 North Eighth Street Philadelphia, PA 19107-3191 United States (b) (6)		12. REMITTANCE ADDRESS (MANDATORY) SRA INTERNATIONAL INC. PO BOX 34880 ATTN ACCOUNTS RECEIVABLE ALEXANDRIA, VA 22334-0880 United States		13. SHIP TO (Consignee address, zip code and telephone no.) Alex Morales HQ USEUCOM, ECJ67-RM Unit 30400, APO AE Stuttgart, AE 19131 Germany (b) (6)			
14. PLACE OF INSPECTION AND ACCEPTANCE Michael Brett HQ USEUCOM, ECJ67-RM Unit 30400, APO AE Stuttgart, AE 19131 Germany		15. REQUISITION OFFICE (Name, symbol and telephone no.) Phil Reuning GSA Region 3 20 North 8th St Philadelphia, PA 19107 United States (b) (6)					
16. F.O.B. POINT Destination		17. GOVERNMENT B/L NO.		18. DELIVERY F.O.B. POINT ON OR BEFORE 07/31/2014		19. PAYMENT/DISCOUNT TERMS NET 30 DAYS / 0.00 % 0 DAYS / 0.00 % 0 DAYS	
20. SCHEDULE							
Task Order GSQ0314DS0013 is awarded as a Cost Plus Fixed Fee (CPFF) to support the U.S. Africa Command (USAFRICOM), U.S. European Command (USEUCOM), Combined Joint Task Force (CJTF) Horn of Africa (HOA) (or Camp Lemonnier, Djibouti [CLDJ]) and associated staff elements and organization for Communications and Information Technology (IT) services.							
The Period of Performance includes a 6 month base period of 02/1/2014 through 07/31/2014, with a 3 month Option Period of 08/1/2014 through 10/31/2014.							
This task order incorporates the Performance Work Statement under ITSS ID03130062 and accepts the Contractor's Proposal submitted on 11/21/2013, as amended on 12/27/2013, amended again on 01/07/2014 and final amendment on 01/16/2014.							
The total potential task order value over the entire period of performance is \$56,021,523 74 (b) (4).							
Incremental funding is hereby provided in the amount of (b) (4) as follows:							
(b) (4)							
The Contractor shall not exceed this amount without prior authorization from the GSA Contracting Officer							
ITEM NO.	SUPPLIES OR SERVICES			QUANTITY ORDERED	UNIT	UNIT PRICE	AMOUNT
(A)	(B)			(C)	(D)	(E)	(F)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
00001	(b) (4)	1	lot	(b) (4)	
00002		1	lot		
00003		1	lot		
00004		1	lot		
00005		1	lot		
00006		1	lot		
00007		1	lot		
00008		1	lot		
21. RECEIVING OFFICE (Name, symbol and telephone no.) HQ EUCOM ECJ6 Directorate, (711) 680 6624				TOTAL From 300-A(s)	
22. SHIPPING POINT Specified in QUOTE		23. GROSS SHIP WT.		GRAND TOTAL	\$17,670,000.00
24. MAIL INVOICE TO: (Include zip code) Finance Operations and Disbursement Branch (BCEB) 299X PO Box 219434 Kansas City, MO 641219434 United States		25A. FOR INQUIRIES REGARDING PAYMENT CONTACT: GSA Finance Customer Support		25B. TELEPHONE NO. 816-926-7287	
		26A. NAME OF CONTRACTING/ORDERING OFFICER(Type) Eileen S. Flanigan		26B. TELEPHONE NO. (b) (6)	
		26C. SIGNATURE Eileen S. Flanigan 01/17/2014			
GENERAL SERVICES ADMINISTRATION		1. PAYING OFFICE		GSA FORM 300 (REV. 2-93)	



**REQUEST FOR PROPOSAL (RFP)**  
**For**  
**Communication and Information Technology Services (CITS) BRIDGE**

This is a Request for Proposal (RFP) using the GSA Alliant Governmentwide Acquisition Contract (GWAC) under FAR Part 16.505. The offeror agrees to and is bound by all instructions, procedures and rules of this RFP.

An attached file contains the Task Order Performance Work Statement (PWS) requirements to provide European-African theater communications and information technology support for U.S. Africa Command (AFRICOM), U.S. European Command (EUCOM), and 5<sup>th</sup> Signal Command, including the AFRICOM – Joint IT Service Management Office – Horn of Africa (HOA), Camp Lemonnier in Djibouti. The Government anticipates issuing a Cost Plus Fixed Fee type task order based on the PWS requirements.

**BASIS FOR AWARD.** Award will be made on the basis of a technically acceptable proposal at a fair and reasonable price. Evaluation criteria are composed of a technical proposal and a cost proposal.

Submission of Written Questions: All questions regarding this requirement shall be submitted in writing not later than **2:00pm Eastern Time on November 14, 2013** to the following GSA Contract Specialists:

[Katrina.Lloyd@gsa.gov](mailto:Katrina.Lloyd@gsa.gov), [Alexander.Garcia@gsa.gov](mailto:Alexander.Garcia@gsa.gov), and [Gina.Paris@gsa.gov](mailto:Gina.Paris@gsa.gov)

Proposal Due Date/Time: Proposals are due on or before **2:00pm Eastern Time on November 21, 2013**.

The proposal must be submitted via GSA's IT-Solutions Shop (ITSS) at <http://it-solutions.gsa.gov> by the established date and time.

**The following attachments are included with this RFP:**

RFP Attachments A, B and C are not included in the page limitations.

- RFP Attachment A: Staffing Template (provided as a separate Microsoft Excel file)
- RFP Attachment B: Cost/Price Proposal Template (provided as a separate Microsoft Excel file)
- RFP Attachment C: Class Deviation (provided as a separate Microsoft PDF file)

**552.203-72 Prohibition Against Contracting with Corporations that have an Unpaid Delinquent Federal Tax Liability or a Felony Conviction Under Federal Law (DEVIATION) (APR 2012):** The Class Deviation included in RFP Attachment C shall be completed and returned to the Contracting Officer.

**EVALUATION CRITERIA AND PROPOSAL SUBMITTAL INSTRUCTIONS:**

Carefully review the PWS and the RFP instructions included herein and submit a written proposal in accordance with your Alliant contract by the deadline established in ITSS. The proposal submission shall be broken into two separate documents:

- **Volume 1 – Technical Proposal**
- **Volume 2 – Cost/Price Proposal**

**Evaluation Factors:** Proposals will be evaluated on the basis of the following:

**A. Technical Factors: --- Presented in Volume 1.**

1. Staffing
2. Past Performance

**B. Cost/Price: --- Presented in Volume 2.**

**Volume 1 – Technical Proposal**

The Technical Proposal shall be presented in writing and address the criteria below. The Technical Proposal shall be broken into 3 separate documents:

1. Staffing Matrix (editable Microsoft Spreadsheet in a format similar to the sample "Staffing Template in RFP Attachment A). This is not counted in the page limit.
2. Organizational Chart (Microsoft PowerPoint slides). This is not counted in the page limit.
3. Staffing Narrative and Past Performance (Microsoft Word document). This document shall be limited to 15 pages, sized 8 ½" x 11." One page equals one side of a sheet of paper. Anything over this page limit will be ignored.

**Factor 1: Staffing**

The Offeror shall present a Staffing Plan that reflects the level of effort needed to accomplish the work described in the PWS. Within this factor, the Offeror shall provide:

- a) A Staffing Matrix showing mandatory labor, including:
  - (1) Key positions
  - (2) Named individuals
  - (3) Proposed Alliant labor categories and skill levels cross-walked from the current Millennia labor categories and skill levels
  - (4) Number of hours by position
  - (5) Corresponding functional role(s) and location/work center for each position
  - (6) DoD 8570 qualifications
- b) An Organizational Chart showing the structure of your team with a break down that depicts the positions in your labor mix by location/work center.
- c) A Staffing Narrative. The Offeror shall discuss their approach in a narrative that:
  - (1) Explains the rationale for the selected labor categories and number of FTE positions for each location/work center.
  - (2) Explains the organizational structure of your team.
  - (3) Discusses your approach for transitioning from a shared services environment to a dedicated services environment.
  - (4) Explains your approach to retain current staffing to support and maintain the required levels of service.

**Factor 2: Past Performance**

The Offeror shall describe one (1) contract/task order that shows relevant past performance in which the work performed was similar in scope to the requirements described in the PWS. Anything over 1 example will be ignored.

The past performance shall have been performed within the past 3 years.

## **Volume 2 – COST/PRICE PROPOSAL**

The Offeror shall submit a *Cost Plus Fixed Fee* type proposal in accordance with their GSA Alliant GWAC rates. The Government seeks discounts.

The Offeror shall submit the Cost/Price Proposal as an editable Microsoft Excel spreadsheet (not in PDF format) using the same format provided in RFP Attachment B, Cost/Price Proposal Template. The Offeror shall provide two (2) file copies of the detailed cost/price breakdown as follows:

- a) One (1) sanitized copy (Read Only)
- b) One (1) unsanitized copy (Editable)

The cost/price proposal shall support the technical proposal. The cost/price proposal shall include all elements of cost and other cost information to support the offeror's proposal. Cost/pricing information shall be submitted for each CLIN and time period specified in the RFP Attachment B – Cost/Price Proposal Template.

The Cost/Price Proposal shall include a complete cost breakdown that shows:

- a. Labor rates and hours
- b. Burden rates
- c. Travel
- d. Tools
- e. Other Direct Costs (ODC's)
- f. Government Directed Overtime
- g. Other cost information (if applicable)

Travel: The proposal shall include a line item for Travel estimated at a NTE amount of:

- a. \$284,000 for the six (6) month base period and \$142,000 for the three (3) month option period (inclusive of applicable indirect rates); and
- b. an optional Travel line item estimated at a NTE amount of \$500,000 for the six (6) month base period and \$250,000 for the three (3) month option period (inclusive of applicable indirect rates).

Other Direct Costs: The proposal shall include a line item for ODC's for the six (6) month base period and for the three (3) month option period (inclusive of applicable indirect rates) for the logistical related support costs in support of the Labor CLINs.

Tools: The proposal shall include a line item for Tools estimated at a NTE amount of:

- a. \$4,000,000 for the six (6) month base period and \$2,000,000 for the three (3) month option period (inclusive of applicable indirect rates); and
- b. an optional Tools line item estimated at a NTE amount of \$50,000 for the six (6) month base period and \$25,000 for the three (3) month option period (inclusive of applicable indirect rates).

The information will enable the Government to readily verify labor rates, trace all direct and indirect cost elements, escalation, and any other cost elements utilized in the offeror's proposal.

The Offeror shall propose a Fixed Fee in its proposal, calculated against labor costs only.

Any and all subcontracts identified in the technical proposal shall be identified and priced in the cost/price proposal. Any proposed subcontracts (regardless of dollar value) shall be supported with adequate back up documentation.

The Offeror shall clearly indicate what indirect rates will be applied to travel, tools, and ODC's. The Offeror shall also clearly indicate the application methodology for all indirect rates. These rates will be used in the evaluation when calculating the Offeror's total cost. The Offeror is not permitted to apply burden rates of any kind to travel, tools or ODC costs after award, except to the extent that application of such burdens are consistent with its proposal and the most current DCAA recommendations.

**NOTE: Each page of each copy of Volume 1 and Volume 2 should include the following legend:**

**Source Selection Information - See FAR 2.101 and 3.104**